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ABSTRACT

Consisting primarily of charts and tables, this report provides historical data on student enrollment, college staff, and the budget at California's College of the Canyons, focusing primarily on the period from 1990-94. The first section provides tables on student enrollment, including total headcount; enrollment by gender, age group, racial/ethnic group, full-/part-time student status, and admission status (i.e., first-time, transfer, returning, etc.); weekly student contact hours by day/evening status; trends in grades awarded; and degrees and certificates awarded. The second section describes college personnel, including employees by job classification, growth in full-time equivalent faculty from fall 1985 to fall 1994, college workforce by gender and ethnicity, and new hires from July 1993 to June 1995 by ethnicity. The final section provides budget data for 1993-94 and 1994-95, including the total budget, unrestricted general fund revenue, unrestricted general fund expenditures, restricted general fund revenues, and expenditures by activity for 1989-90 to 1993-94. Highlights of the report include: (1) enrollment increased to a high of 6,670 in fall 1992 and then fell to 6,157 in fall 1994 showing an overall loss in enrollment of 3.6%; (2) Hispanic enrollment increased by 50.1%, Native American enrollment increased by 40.4%, Asian enrollment increased by 26.8%, African American enrollment by 16.9%, and White enrollment decreased by 13.5%; (3) from fall 1991-94 there was a 107% increase in the number of failing grades given; (4) full-time equivalent faculty increased 11.4% and adjunct faculty increased 156% from fall 1985-94; (5) of the 10 new hires between July 1993 and June 1995, 60% were minorities; and (6) the District's 1994-95 total college budget was $36,715,316. (KP)

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ED 386 256

COLLEGE OF THE CANYONS
SANTA CLARITA COMMUNITY COLLEGE DISTRICT

INFORMATION ABOUT STUDENT ENROLLMENT, COLLEGE STAFF AND THE BUDGET

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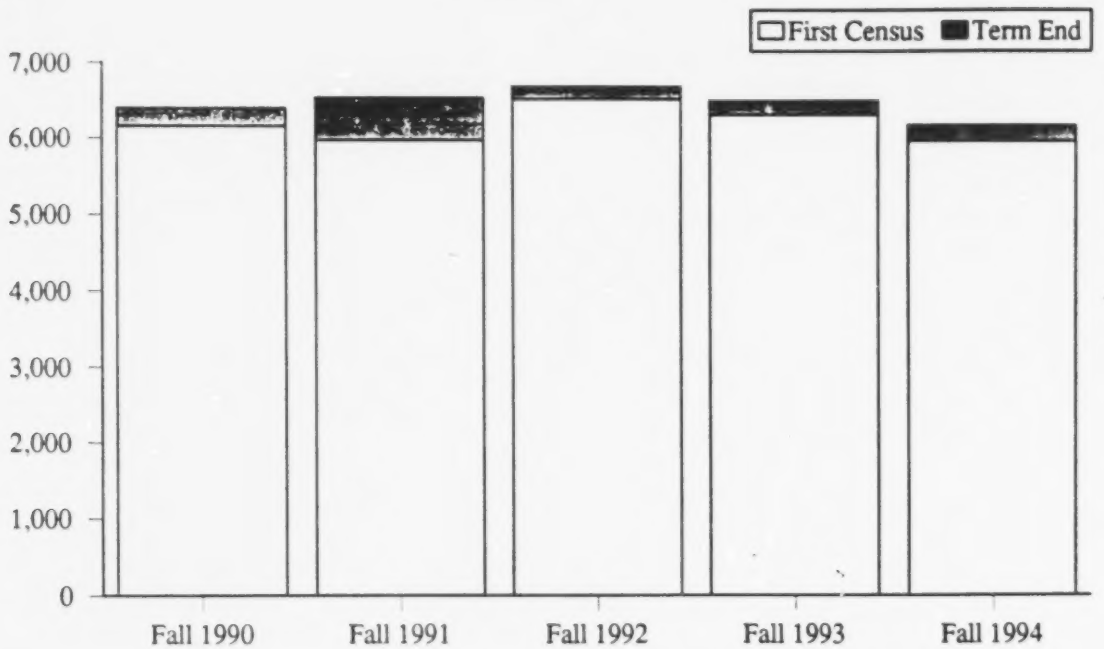
1. STUDENT ENROLLMENT DATA

The charts and tables on the following pages show trends in student enrollment by:

- Total headcount enrollment at first census and term-end
- Enrollment trends by gender
- Enrollment trends by age groups
- Enrollment trends by racial/ethnic groups
- Enrollment trends by full-time/part-time status
- Enrollment trends by admission status
- WSCH by day/evening enrollment
- Trends in grades awarded
- Degrees and certificates awarded

ENROLLMENT TRENDS

In the five-year period from Fall 1990 to Fall 1994, enrollment first went up and then went down. Term end enrollment figures show that enrollment increased to a high of 6,670 in Fall 1992 and then fell below the Fall 1990 level of 6,387 students in Fall 1994 (6,157). The result was a 3.6 percent loss of enrollment over the five years. It should be noted that the Northridge earthquake of January 1994 and the damage that it inflicted on many homes and businesses in the Santa Clarita Valley continued to effect enrollment in Fall 1994 - only seven months later. Term end enrollment decreased by 329 students, or by 5.1 percent, from Fall 1993 to Fall 1994.



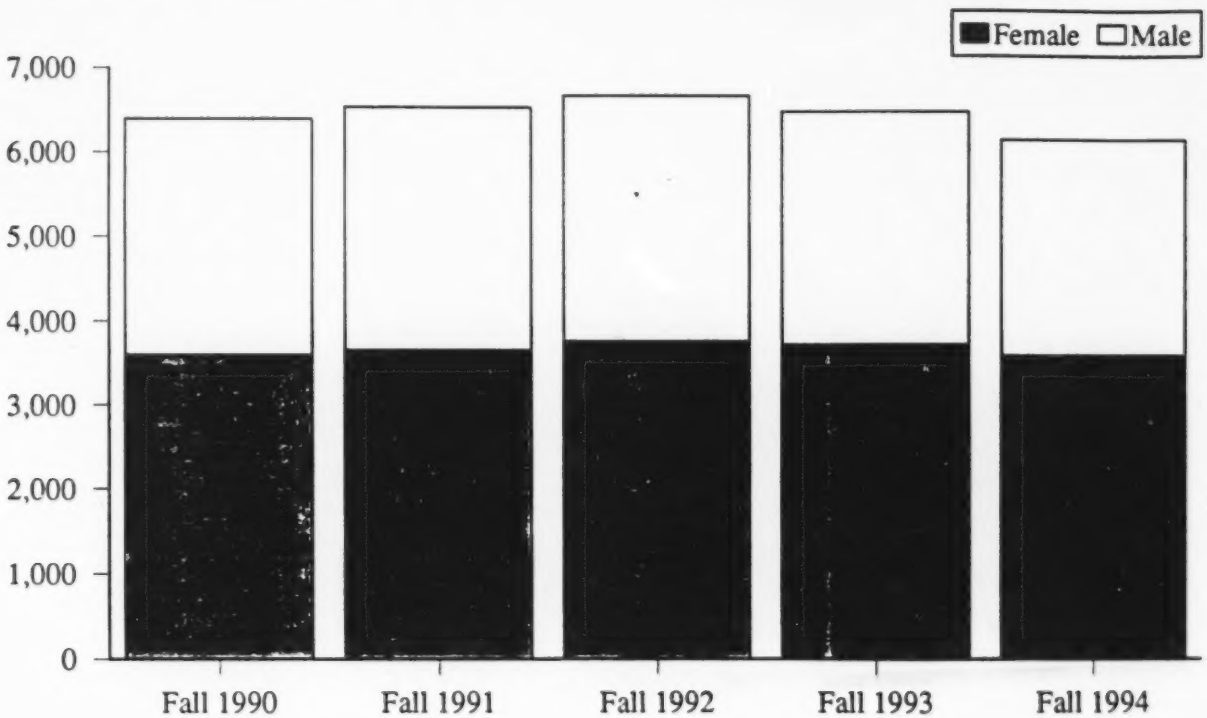
Semester	Head Count	
	First Census	Term End
Fall 1990	6,150	6,387
Fall 1991	5,967	6,533
Fall 1992	6,518	6,670
Fall 1993	6,303	6,486
Fall 1994	5,954	6,157

Source: First Census data from California Community Colleges, Selected Statistic Reports--Student Data, Prog-id: MISSTAT.

Full-term data from California Community Colleges Management Information System Student Characteristic Comparison Report.

ENROLLMENT TRENDS BY GENDER

In the five-year period from Fall 1990 to Fall 1994, enrollment of female students stayed about the same in actual numbers while male enrollment decreased. While total enrollment decreased by 3.6 percent, male enrollment decreased by 8.0 percent and female enrollment decreased less than one percent (0.2%). This caused females to make up a larger percentage of the student body in Fall 1994 than in Fall 1990 (58.3% versus 56.3%).



Semester	Female		Male		Total	
	N	%	N	%	N	%
Fall 1990	3,597	56.3%	2,790	43.7%	6,387	100.0%
Fall 1991	3,655	55.9	2,878	44.1	6,533	100.0
Fall 1992	3,762	56.4	2,908	43.6	6,670	100.0
Fall 1993	3,726	57.4	2,760	42.6	6,486	100.0
Fall 1994	3,589	58.3	2,568	41.7	6,157	100.0

Source: California Community Colleges Management Information System, Student Characteristic Comparison Report.

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ENROLLMENT TRENDS BY AGE GROUPS

In the five-year period from Fall 1990 to Fall 1994, enrollment of older students decreased in actual numbers while the enrollment of traditional-age college students (18-24 years of age) increased. While total enrollment decreased by 3.6 percent, enrollment of students "less than 20" years of age increased by 12.0 percent. Students of age 20 to 24 stayed about the same, increasing slightly from 1,875 to 1,920, a 2.4 percent increase. During this time, students age "25 or more" decreased by 15.7 percent, from 2,950 to 2,488.

In Spring 1993, the state legislature imposed a higher fee of $50 per unit on courses taken by students who already held a baccalaureate degree or higher. Most of these students fell into the "25 or more" age group. The Fall 1993 data show that while enrollment from the "less than 20" age group increased from Fall 1992 to Fall 1993 and the 20 to 24 years old age group decreased by only 2.7 percent, the greatest decrease was evident in the "25 or more" age group. This group exhibited a 7.0 percent enrollment decrease and accounted for the majority of the total enrollment decrease from Fall 1992 to Fall 1993.

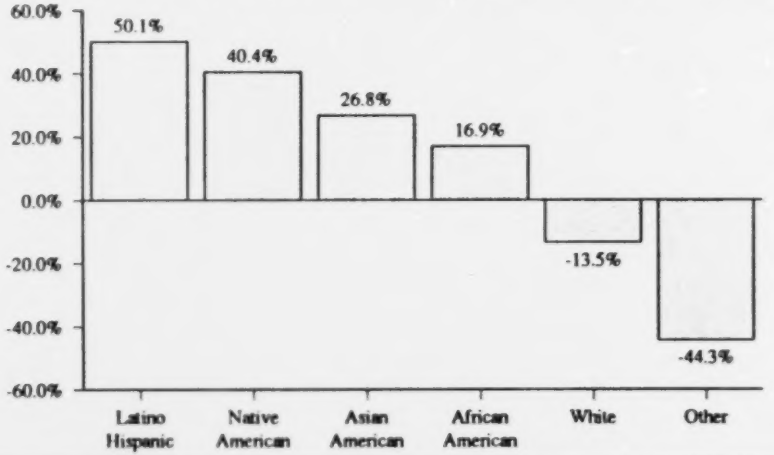
	Age Groups							
	Less than 20		20 - 24		25 or more		Total	
Semester	N	%	N	%	N	%	N	%
Fall 1990	1,562	24.5%	1,875	29.4%	2,950	46.2%	6,387	100.0%
Fall 1991	1,715	26.3	1,979	30.3	2,839	43.5	6,533	100.0
Fall 1992	1,747	26.2	2,020	30.3	2,903	43.5	6,670	100.0
Fall 1993	1,820	28.1	1,966	30.3	2,700	41.6	6,486	100.0
Fall 1994	1,749	28.4	1,920	31.2	2,488	40.4	6,157	100.0

Source: California Community Colleges Management Information System, Student Characteristic Comparison Report.

ENROLLMENT TRENDS BY RACIAL/ETHNIC GROUPS

In the five-year period from Fall 1990 to Fall 1994, enrollment of racial/ethnic minority students increased in actual numbers while white enrollment decreased. While total enrollment decreased by 3.6 percent, enrollment of Latino/Hispanic students **increased by 50.1 percent**, Native American enrollment **increased by 40.4 percent**, Asian American/Pacific Islander/Filipino enrollment **increased by 26.8 percent**, and African American enrollment **increased by 16.9 percent**. During the same time period, white enrollment fell from 5,010 to 4,332, **a decrease of 13.5 percent**. By Fall 1994, minority enrollment had increased to nearly 30 percent of the student body (29.6%). Latino-Hispanic students made up 17.5 percent of Fall 1994 enrollment followed by Asian American/Pacific Islander/Filipino students at 7.6 percent. African American students accounted for 2.5 percent of enrollment.

Percentage Change in Enrollment by Race/Ethnicity, Fall 1990 to Fall 1994

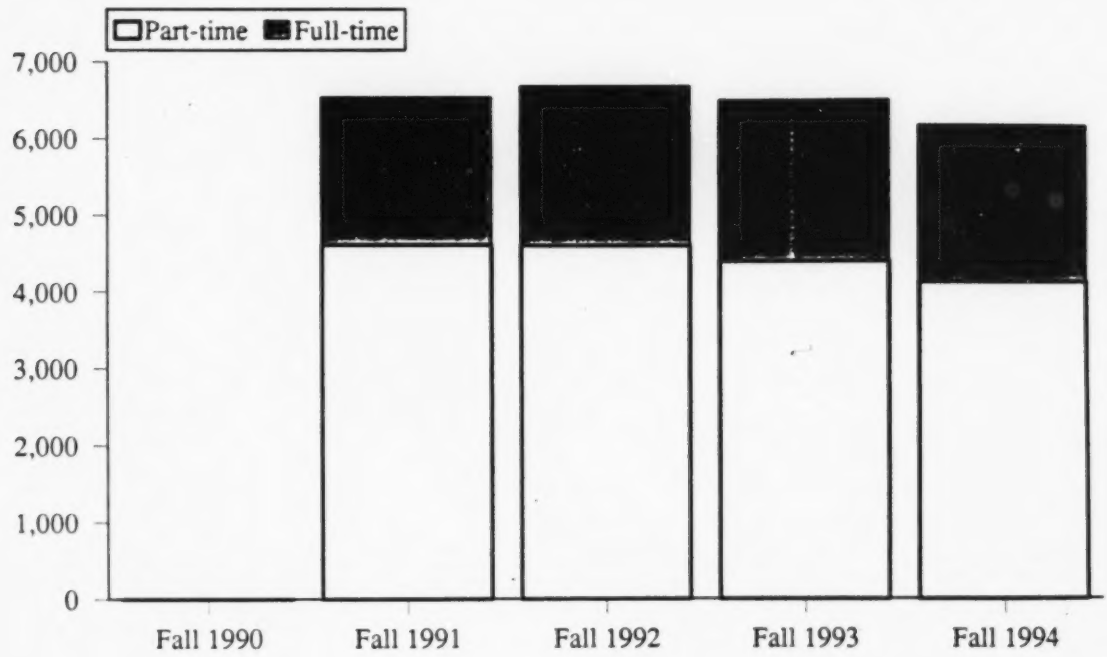


	White		Latino/ Hispanic		Filipino Asian/Pacific Islander		African American		Native American		Other		TOTAL	
	N	%	N	%	N	%	N	%	N	%	N	%	N	%
Fall 1990	5,010	78.4%	716	11.2%	369	5.8%	130	2.0%	47	0.7%	115	1.8%	6,387	100.0%
Fall 1991	5,049	77.3	801	12.3	412	6.3	149	2.3	38	0.6	84	1.3	6,533	100.0
Fall 1992	4,966	74.5	960	14.4	461	6.9	161	2.4	46	0.7	76	1.1	6,670	100.0
Fall 1993	4,664	71.9	1,070	16.5	464	7.2	166	2.6	57	0.9	65	1.0	6,486	100.0
Fall 1994	4,332	70.4	1,075	17.5	468	7.6	152	2.5	66	1.1	64	1.0	6,157	100.0

Source: California Community Colleges Management Information System, Student Characteristic Comparison Report.

ENROLLMENT TRENDS BY FULL-TIME/PART-TIME STATUS

In the four-year period from Fall 1991 to Fall 1994, enrollment of part-time students decreased in actual numbers while enrollment of full-time (12 units or more) students increased. While total enrollment decreased by 3.6 percent, enrollment of full-time students **increased by 6.1** percent and part-time enrollment **decreased by 10.7** percent. In Fall 1994, primarily due to the decrease in part-time enrollment, full-time enrollment increased to nearly one-third of the student body.



Semester	UNIT LOAD Part-time N	Part-time %	Full-time N	Full-time %	Total N	Total %
Fall 1990	N/A		N/A		6,387	100.0%
Fall 1991	4,612	70.6%	1,921	29.4%	6,533	100.0
Fall 1992	4,601	69.0	2,069	31.0	6,670	100.0
Fall 1993	4,396	67.8	2,090	32.2	6,486	100.0
Fall 1994	4,119	66.9	2,038	33.1	6,157	100.0

Source: California Community Colleges Management Information System, Student Characteristic Comparison Report.

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ENROLLMENT TRENDS BY ADMISSION STATUS

At the time of admission, students are asked to indicate whether they have had any previous college experience. They are asked to select one of the following:

- First time college student - never attended any college
- First time transfer - attended college but not this college
- Returning transfer - attended this college before, but last attended another college
- Returning student - last attended this college, but not last semester
- Continuing student - enrolled at this college the previous semester

In the five-year period from Fall 1990 to Fall 1994, there was a decrease in the admission of both first-time college students and returning students in actual numbers and as a percentage of the student body. **First-time college students declined by 494 students, the largest change of any category**. While this group represented about one-quarter of the student body in Fall 1990, it represented only 19 percent of the total student body in Fall 1994. The three other categories of students (first-time transfers, returning transfers and continuing students) showed an increase in enrollment, with **continuing students showing an increase of 213 students, or a 6.2 percent increase**, from Fall 1990 to Fall 1994. Continuing students made up nearly 60 percent of the enrollment in Fall 1994.

If we combine the two categories of transfer students (first-time and returning transfer) they showed an increase of 92 students, or 13.5 percent growth. Transfers represented 10.6 percent of the enrollment in Fall 1990 but increased to 12.6 percent in Fall 1994.

	Enrollment Status											
	First time College Student		First time Transfer		Returning Transfer		Returning Student		Continuing		Total	
Semester	N	%	N	%	N	%	N	%	N	%	N	%
Fall 1990	1,642	25.7%	608	9.5%	72	1.1%	573	9.0%	3,432	43.7%	6,387	100.0%
Fall 1991	1,388	21.2	951	14.6	113	1.7	352	5.4	3,641	55.7	6,533	100.0
Fall 1992	1,337	20.0	900	13.5	90	1.3	403	6.0	3,850	57.7	6,670	100.0
Fall 1993	1,237	19.1	762	11.7	87	1.3	324	5.0	3,973	61.3	6,486	100.0
Fall 1994	1,148	18.6	676	11.0	96	1.6	450	7.3	3,645	59.2	6,147	100.0

Source: California Community Colleges Management Information System, Student Characteristic Comparison Report.

WSCH BY DAY/EVENING ENROLLMENT

Weekly Student Contact Hours (WSCH) describes student attendance during a one-week period. More specifically, it represents the total number of hours that all students spend in all classes during the first census week of the semester. It is calculated by multiplying the total number of students enrolled in a class by the number of hours the class meets per week. For example, a course with 25 students enrolled at the time of the first census which meets for one hour on Monday, Wednesday and Friday would generate a WSCH of 75 (25 students x 3 hours per week).

The table below shows that the WSCH generated by all classes as of first census decreased from 57,104.1 in Fall 1990 to 56,775.1 in Fall 1994, a decrease of 0.6 percent. WSCH in the evenings decreased by 2,487.9 from Fall 1990 to Fall 1994, a decrease of 11.7 percent. WSCH generated by day classes in Fall 1994 represented the largest percentage of WSCH, at 64 percent of total WSCH.

	WSCH by Enrollment Pattern at First Census							
	Day Students		Evening Students		Unknown		Total	
Semester	N	%	N	%	N	%	N	%
Fall 1990	35,916.1	62.9%	21,188.0	37.1%	0	0.0%	57,104.1	100.0%
Fall 1991	34,739.1	65.5	18,276.2	34.5	0	0.0	53,015.3	100.0
Fall 1992	37,849.6	63.8	20,927.1	35.3	558.9	0.9	59,335.6	100.0
Fall 1993	38,683.4	65.7	19,276.9	32.7	941.3	1.6	58,901.6	100.0
Fall 1994	36,301.1	64.0	18,700.1	32.9	1,753.9	3.1	56,775.1	100.0

Source: California Community Colleges Selected Statistic Report- Student Data, Prog-ID : MISSTAT.

TRENDS IN GRADES AWARDED

From Fall 1991 to Fall 1994 there was a 3.9 percent decrease in the total number of grades awarded, from 18,239 to 17,525. At the same time, there was a **107 percent increase** in the number of failing grades awarded and a **28 percent decrease** in the number of withdrawals. The number of passing grades awarded stayed about the same (grades of "A", "B", "C", "D" and Credit are considered passing grades).

The most dramatic changes are evident after the drop deadline was changed to an earlier date in the semester. The new drop deadline was first in effect in Fall 1993. The number of withdrawals decreased and the number of failing grades increased with the earlier drop deadline. In comparing Fall 1992 to Fall 1993, there was a 46 percent increase in the number of failing grades and 32 percent decrease in withdrawals. There was also a small 2 percent increase in the number of passing grades.

	Grade Awarded											
	Passing Grade		"F" and "NC" Grade		Ungraded		Withdrawal		Inc. and In Progress		Total	
Semester	N	%	N	%	N	%	N	%	N	%	N	%
Fall 1990	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Fall 1991	11,753	64.4%	1,064	5.8%	1,549	8.5%	3,721	20.4%	152	0.8%	18,239	100.0%
Fall 1992	12,272	63.1	1,514	7.8	1,596	8.2	3,928	20.2	145	0.7	19,455	100.0
Fall 1993	12,526	67.1	2,207	11.8	1,061	5.7	2,671	14.3	210	1.1	18,675	100.0
Fall 1994	11,620	66.3	2,199	12.5	855	4.9	2,691	15.4	160	0.9	17,525	100.0

Source: California Community Colleges Management Information System, Student Characteristic Comparison Report.

DEGREES AND CERTIFICATES AWARDED

ASSOCIATE DEGREES:
During the academic year 1990-91, 407 Associates degrees were awarded by the college. During 1993-94 the college awarded 473 Associate degrees, and increase of 16.2 percent.

CERTIFICATES:
During the same period, the number of certificates awarded decreased by 26.5 percent.

Academic Year	Associate Degrees	Certificates
1990-91	407	938
1991-92	452	724
1992-93	498	691
1993-94	473	689
% Change	+16.2%	-26.5%

Source: Degrees and Certificates Awarded, 1990 - 1994, Institutional Development, August 1994.

2. PERSONNEL DATA

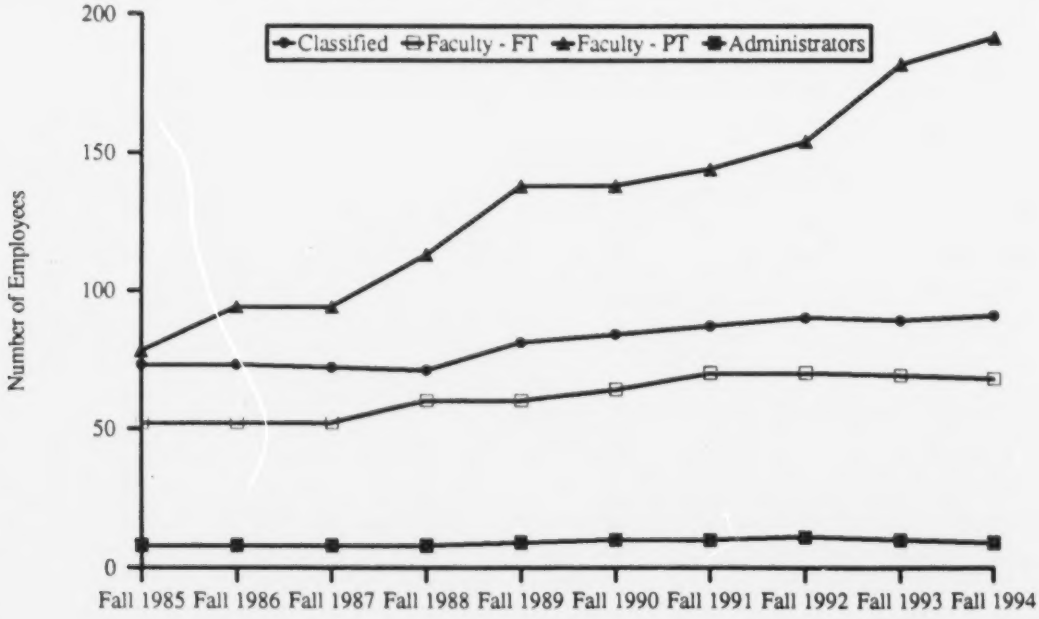
The charts and tables on the following pages show the recent patterns in staffing with respect to:

- Employees by job classification
- Growth in full-time equivalent faculty
- Workforce by gender
- Workforce by ethnicity
- New hires by ethnicity

DISTRICT EMPLOYEES BY JOB CLASSIFICATION FALL 1985 TO FALL 1994

The total number of employees has increased steadily since the college opened in 1969. From its initial student body of 735 and a full-time staff of about 30, the college has increased to a student body of 6,000 and a full-time staff of 168 in Fall 1994.

The chart and table show the steady increase in positions by category since Fall 1985. The full-time positions of both classified staff and faculty have each grown by about 25 percent in the ten-year time period. Administration increased modestly -- at 13 percent. The largest increase is evident in the number of adjunct or part-time faculty positions, which increased by 146 percent.



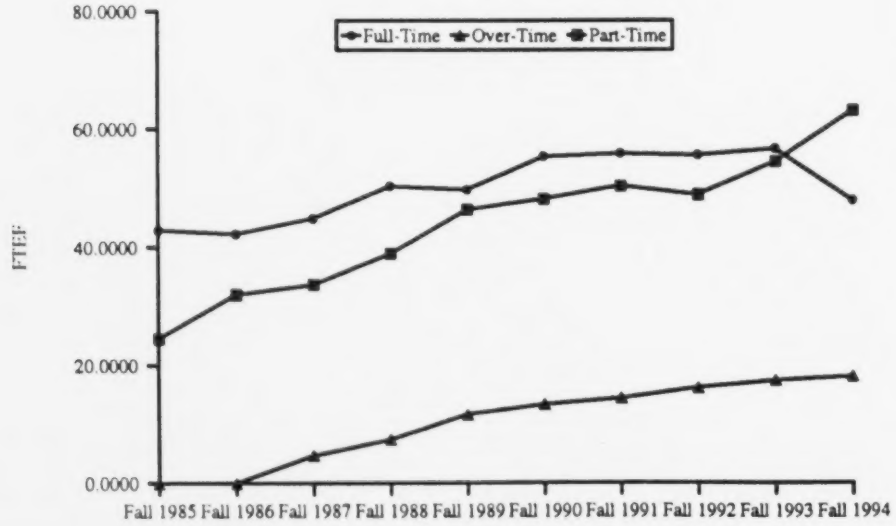
	Number of Employees										
	F '85	F '86	F '87	F '88	F '89	F '90	F '91	F '92	F '93	F' 94	% Change
Full-time Classified:	73	73	72	71	81	84	87	90	89	91	+25%
Full-time Faculty:	52	52	52	60	60	64	70	70	69	68	+26%
Adjunct Faculty:	78	94	94	113	138	138	144	154	182	192	+146%
Full-time Administrators	8	8	8	8	9	10	10	11	10	9	+13%
TOTAL:	211	227	226	252	288	296	311	325	350	360	+71%

GROWTH IN FULL-TIME EQUIVALENT FACULTY

Full-Time Equivalent Faculty (FTEF) - Each course taught at College of the Canyons is assigned a teaching load depending on the number of hours the class meets and whether it is lecture and/or laboratory. A faculty member's teaching load is determined by adding all the loads for each class s/he teaches. One example of a full-time teaching load for one semester is 15 lecture hours. Full-Time Equivalent Faculty (FTEF) is the number of faculty that would be needed to teach all the classes for a given semester if each faculty member were assigned a full load.

This chart and table show that the FTEF generated by full-time faculty grew from 42.8980 in Fall 1985 to 47.7969 in Fall 1994, an increase of 11.4 percent. At the same time, the FTEF generated by adjunct faculty increased by 156.7 percent. While there wasn't any over-time FTEF reported in Fall 1985, by Fall 1994 it had grown to 18.0214 -- nearly 14 percent of the total FTEF.

Full-Time Equivalent Faculty (FTEF)
Instructional Load



	Full-Time	Over-Time	Part-Time	TOTAL
Fall 1985	42.8980	0.0000	24.5290	67.4270
Fall 1986	42.2410	0.0000	31.9850	74.2260
Fall 1987	44.8250	4.7030	33.6830	83.2110
Fall 1988	50.2800	7.3900	38.9110	96.5810
Fall 1989	49.6580	11.6060	46.3530	107.6170
Fall 1990	55.2937	13.3247	48.1076	116.7260
Fall 1991	55.7825	14.3668	50.3416	120.4909
Fall 1992	55.4992	16.1496	48.8118	120.4606
Fall 1993	56.4843	17.3597	54.3665	128.2105
Fall 1994	47.7969	18.0214	62.9588	128.7771

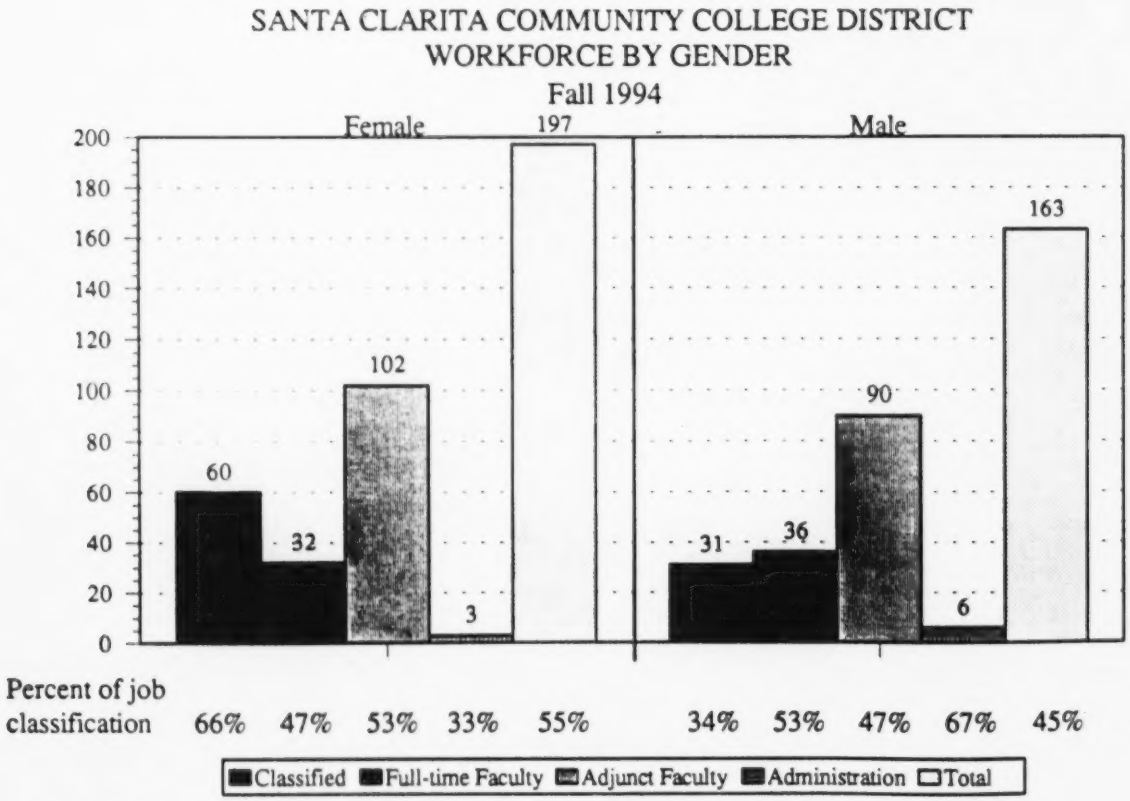
Source: Computer Center Reports using Term End Data. Instructional Load - by Department clasr120 and scr370 (prior to Fall 1990).

WORKFORCE BY GENDER

This chart shows that females made up 55% of the District staff in Fall 1994. Within each subgroup, females were well-represented, with the exception of administration, where only three of nine, or 33%, were female.

The highest percentage of females (66%) was found in the classified staff. This is partially due to the number of traditionally female positions in the clerical category; however, we are also well-represented by females in the technical and paraprofessional categories. Only maintenance and operations is low on female representation in the classified service.

47% of the full-time faculty were female, which is particularly noteworthy, since the State average fluctuates in the mid to high 30's.



WORKFORCE BY ETHNICITY

The table shows that the staff was 86% Caucasian and 14% ethnic minority in fall 1994. Full-time and adjunct faculty were 93% and 88% Caucasian, respectively. Classified staff had the highest minority participation, at approximately 23%, followed by administration with 22%.

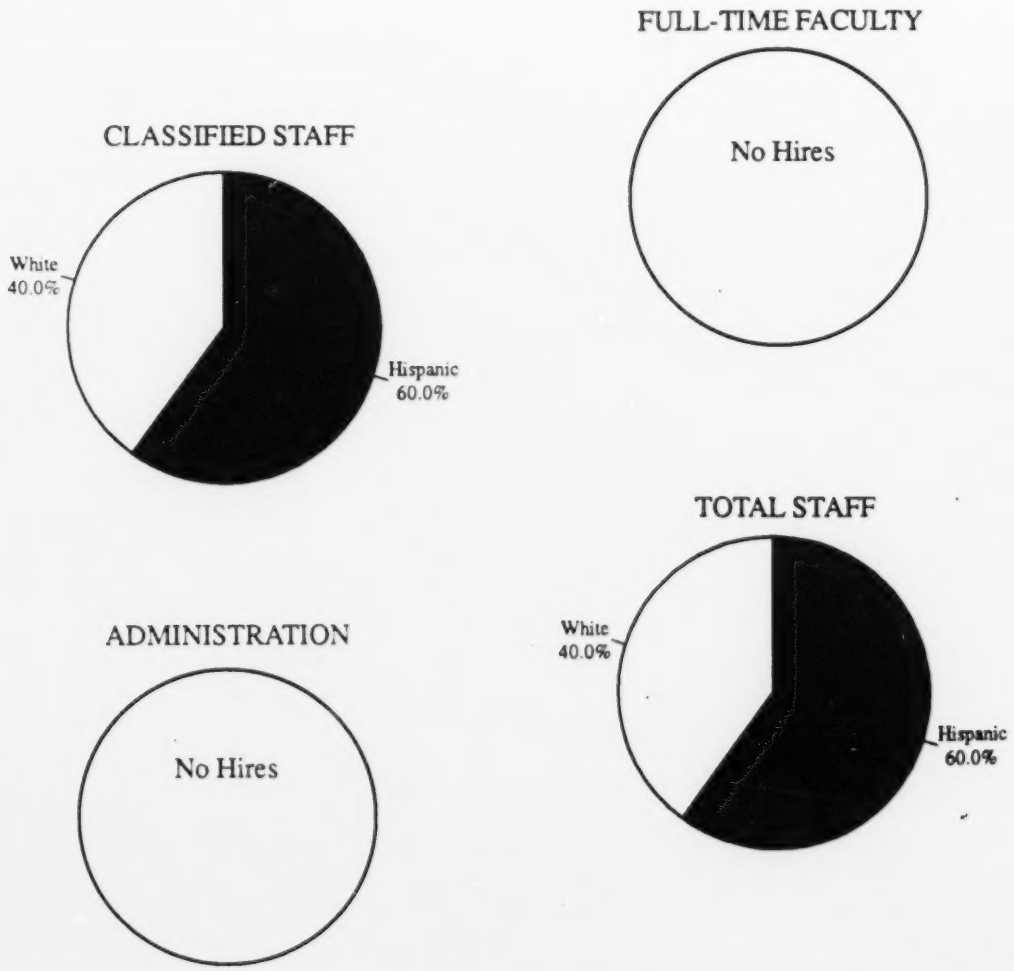
College of the Canyons
Workforce by Ethnicity
Fall 1994

	Classified		Full-time Faculty		Part-time Faculty		Admin.		TOTAL	
	N	%	N	%	N	%	N	%	N	%
African American	4	4.4%	1	1.5%	6	3.1%	0	0.0%	11	3.1%
American Indian	0	0.0	0	0.0	1	0.5	0	0.0	1	0.2
Asian	1	1.1	2	2.9	7	3.7	1	11.1	11	3.1
Latino/Hispanic	16	17.6	2	2.9	9	4.7	1	11.1	28	7.8
White	70	76.9	63	92.6	169	88.0	7	77.8	309	85.8
TOTAL	91	100.0%	68	100.0%	192	100.0%	9	100.0%	360	100.0%

NEW HIRES BY ETHNICITY

Of the 10 "new hires" employed by the college in the two years between July, 1993 and June, 1995, 60% were ethnic minorities. All 10 "new hires" were classified staff. The 6 minority "new hires" were all Latino/ Hispanic.

College of the Canyons
New Hires 7/93 - 6/95
by Ethnicity



3. DISTRICT BUDGET INFORMATION

The tables on the following pages provide an overview of the district budget in recent years. Included are:

- Total Budget, 1993-94 and 1994-95
- Unrestricted General Fund Revenue, 1993-94 and 1994-95
- Unrestricted General Fund Expenditures, 1993-94 and 1994-950
- Restricted General Fund Revenues, 1993-94 and 1994-95
- Expenditures by Activity, 1989-90 to 1993-94

TOTAL BUDGET

The income for the construction of the library and fine/applied arts buildings account for the major increase in the total college budget adopted for 1994-95.

	Actual 1993-1994	Adopted 1994-1995
A. General Fund		
Unrestricted	$16,744,701	$15,288,903
Restricted	1,475,458	1,661,281
Sub-total	$18,220,159	$16,950,184
B. Categorical Funds		
Building Fund	$3,845,601	$17,582,362
Bond Fund	1,180,708	1,070,661
Financial Aid	453,589	454,130
Child Development	345,539	300,866
Associated Students	147,905	152,940
Bookstore	106,757	107,257
Cafeteria Fund	80,257	96,916
Sub-total	$6,160,356	$19,765,132
TOTAL	**$24,380,515**	**$36,715,316**

UNRESTRICTED GENERAL FUND REVENUE

Unrestricted General Fund Revenue provides information about the source of income for the District's operations fund.

	1993 - 1994 Actual		1994 - 1995 Adopted	
	N	%	N	%
Beginning Fund Balance	$1,911,528	11.4%	$1,782,490	11.7%
State Apportionment	5,674,235	33.9	4,428,344	29.0
Local Property Taxes	3,767,769	22.5	4,580,255	30.0
Enrollment Fees	1,339,547	8.0	1,216,626	8.0
Lottery	424,038	2.5	360,937	2.4
Other	3,627,584	21.7	2,920,251	19.1
TOTAL:	**$16,744,701**	**100.0%**	**$15,288,903**	**100.0%**

Source: Santa Clarita Community College District Adopted Budget, 1994-95.

UNRESTRICTED GENERAL FUND EXPENDITURES

Unrestricted General Fund Expenditures provides information about how the district spends funds from its operations fund.

In 1993-94 the District expended 65 percent of its unrestricted General Fund on salaries and fringe benefits. That figure was projected to increase to 70 percent for 1994-95.

	1993 - 1994 Actual		1994 - 1995 Adopted	
	N	%	N	%
• Certificated Salaries	$5,580,123	33.3%	$5,551,382	36.3%
• Classified Salaries	3,269,775	19.5	3,203,420	21.0
• Fringe Benefits	1,975,727	11.8	1,925,669	12.6
• Supplies/Equipment	1,290,049	7.7	1,420,648	9.3
• Contractual Services, Utilities, Travel, Maintenance	2,186,875	13.0	1,868,726	12.2
• Other	689,662	4.1	362,500	2.4
• Ending Fund Balance	1,782,490	10.6	956,558	6.3
TOTAL:	**$16,744,701**	**100.0%**	**$15,288,903**	**100.0%**

Source: Santa Clarita Community College District Adopted Budget, 1994-95.

RESTRICTED GENERAL FUND REVENUES

This portion of the General Fund represents operational costs with funding restricted to a specific purpose or program.

	Actual 1993-1994	Adopted 1994-1995
FINANCIAL AID:		
Federal Work-Study Funds	$25,415	$32,414
This federal financial-aid program requires a match of 20% from local college sources.		
GRANTS:		
New Horizons Grant	0	60,000
Gender Equity Grant	15,000	0
Tech Prep Grant	77,625	108,000
PreSchool Grant	1,110	0
Foster Parent Grant	11,290	11,290
SPECIAL PROGRAM FUNDS:		
EOP&S	163,570	163,209
CARE	21,382	21,915
DSP&S	137,958	137,429
Staff Diversity Fund	16,145	16,145
Staff Development	24,447	24,447
Matriculation	234,592	234,592
PARKING FUND:		
Parking Revenue	193,407	187,500
These funds are raised through the purchase of parking permits and the daily metered parking revenues. The funds are used for expenses directly related to maintenance of the parking lots and enforcement of parking regulations.		
HEALTH SERVICES FEE:		
Health Service Fees	88,076	105,000
These funds are raised from the mandatory health fee. Funds are used for expenses directly relating to providing physical and mental health services for students.		
OTHER REVENUE:		
Foundation Contribution - Nursing	66,800	64,685
Employee Training Institute	38,831	0
Other	359,810	494,655
TOTAL REVENUE:	**$1,475,458**	**$1,661,281**

EXPENDITURES BY ACTIVITY

Each year, the Business Office provides a report to the California Community Colleges Chancellor's Office about college expenditures by major categories. Included within each category are expenditures for salaries and benefits, operating expenses and capital outlay. The major categories are defined below:

- Instruction - includes credit instructional activities and course and curriculum development
- Instructional Support Services - includes expenditures for the learning center, library and media operation
- Student Services - includes expenditures for admissions and records, counseling and guidance, financial aid, health services, job placement, student personnel administration and other student services
- Maintenance and Operations - includes building and maintenance repairs, custodial services, grounds maintenance and repairs utilities and other M&O expenses
- Institutional Support Services - includes expenditures for fiscal operations, general administrative services, logistical services, staff services and non-instructional staff retirees' benefits and retirement incentives
- Other - includes expenditures for planning and policy-making, community services, ancillary services (bookstore, student and cocurricular activities) and auxiliary operations

Academic Year	Instruction N	%	Instructional Support Services N	%	Student Services N	%	Maintenance & Operations N	%	Institutional Support N	%	Other N	%	TOTAL N	%
1989-90	5,061,242	43.1%	397,711	3.4%	1,552,843	13.2%	1,633,802	13.9%	1,399,263	11.9%	1,704,871	14.5%	11,749,732	100.0%
Fall 1991	5,603,299	44.4	479,692	3.8	1,705,769	13.5	1,701,902	13.5	1,492,077	11.8	1,642,831	13.0	12,625,570	100.0
Fall 1992	5,967,601	44.5	493,267	3.7	1,519,351	11.3	1,758,518	13.1	1,583,405	11.8	2,089,805	15.6	13,411,947	100.0
Fall 1993	6,010,244	43.6	515,066	3.7	1,623,394	11.8	1,732,446	12.6	1,970,598	14.3	1,937,353	14.0	13,789,101	100.0
Fall 1994	6,327,956	38.7	555,836	3.4	1,738,878	10.6	1,431,987	8.8	1,973,951	12.1	4,327,837	26.5	16,356,445	100.0

Source: California Community Colleges, Annual Financial and Budget Report, Supplemental Data, Expenditures by Activity, General Fund - Combined (Total Unrestricted and Restricted) CCFS-311.